

CITY OF LOWELL

PARKS & RECREATION DEPARTMENT

Bernard F. Lynch
City Manager

Thomas R. Bellegarde
Commissioner of Parks & Recreation

Mack Building
25 Shattuck Street
Lowell, MA 01852
Main Office (978) 970-4171
Fax # (978) 446-7002

John J. Linnehan
Chairman, Board of Parks

Peter Finnegan
Vice Chairman, Board of Parks

FACILITY REQUEST

FACILITY REQUESTED: _____ SPORT/EVENT: _____

GAME _____ PRACTICE _____ TOURNAMENT _____ OUTING _____ SPECIAL EVENT _____

DATES & TIMES REQUESTED: _____

*Permits are issued in increments of two hour blocks. Please be specific and only request dates and times you will definitely use. Schedules must be attached and submitted with this form.

FEE: The fee for adult use will consist of \$15.00 per each two hour time block. Fees are subject to change. The Parks & Recreation Department accepts payments in the form of cash or money order. No personal checks accepted.

ORGANIZATION: _____

CONTACT INFORMATION

NAME: _____ NAME: _____

ADDRESS: _____ ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: (H) _____ (W) _____ PHONE: (H) _____ (W) _____

(CELL) _____ (FAX) _____ (CELL) _____ (FAX) _____

E-MAIL: _____ E-MAIL: _____

BOARD OF PARKS REQUIREMENTS:

Clean-up Bond: _____

Insurance Binder: _____

OTHER CITY SERVICES:

Board of Parks	Anne Schaefer	(978) 970-3323
Special Events	Andy St. Onge	(978) 970-4257
Detail Police Officer	Ronald Potvin	(978) 937-3205
Fireman	John Webber	(978) 459-5554
Health Inspector	Laurie Purcell	(978) 446-7025
Liquor License	Ryan Winn	(978) 970-4156

SIGNATURE OF APPLICANT: _____ DATE: _____

OFFICE USE ONLY

RECEIVED BY: _____ DATE: _____

Signature

